

# HOW TO PULL AN AUSKICK VOLUNTEER REPORT

- Login to [PlayHQ](#)
- Navigate to the 'Report' menu on the left side panel
- Click in the 'Programs' tab
- Generate a 'Participation Report' for your program in the current season
- Click on the 'Generated Reports' tab and download your report
- Open your downloaded document
- Create a filter along the top row.
- Filter the results in the 'parent helpers are essential to the running of Auskick' column. [How to.](#)
- Suggested roles are listed per each level of engagement
- Contact prospective volunteers